NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 effective from 18 June 2014

Notice is hereby given of:

Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

(1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards

(2) In determining the meaning of `significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at <a href="http://www.scambs.gov.uk">www.scambs.gov.uk</a>

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

If you have any queries relating to this Notice, please contact Maggie Jennings on 01954 713029 or by e-mailing <u>Maggie.Jennings@scambs.gov.uk</u>



Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for a report to be considered in private)

Information relating to any individual

Information which is likely to reveal the identity of an individual

Information relating to the financial or business affairs of any particular person (including the authority holding that information) Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings Information which reveals that the authority proposes: to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an Order or Direction under any enactment Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

## Cabinet

Councillor Ray Manning Councillor Simon Edwards Councillor Pippa Corney Councillor Mark Howell Councillor Mick Martin Councillor David Whiteman-Downes Councillor Tim Wotherspoon Councillor Nick Wright Leader of the Council Deputy Leader and Finance and Staffing Planning Policy and Localism Housing Environmental Services Corporate and Customer Services Northstowe Planning and Economic Development

Key and non-key decisions effective from 18 June 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Local Transport Plan: Response to consultation Non-Key	Strategic Planning and Transportation Portfolio Holder	In month June/July 2014		Strategic Planning and Transportation Portfolio Holder Claire Spencer, Senior Planning Officer (Transport Policy)	Decision notice
Long Term Transport Strategy: Response to consultation Non-Key	Strategic Planning and Transportation Portfolio Holder	In month June/July 2014		Strategic Planning and Transportation Portfolio Holder Claire Spencer, Senior Planning Officer (Transport Policy)	Decision notice
Cross-border Waste Collection: Service Level Agreement with Cambridge City Council Key	Environmental Services Portfolio Holder	In month of July 2014 (TBA)		Environmental Services Portfolio Holder Paul Quigley, Head of Environment Commissioning	Report (publication expected in July 2014)

Grant-aided Activity Update Non-Key	Leader's Portfolio Meeting	In month of July 2014 (TBA)	Leader of Council Clare Gibbons, Development Officer	Report (publication expected in July 2014)
Joint Procurement of a Cambridgeshire Handy Person Scheme Key	Environmental Services Portfolio Holder	In month of July 2014 (TBA)	Environmental Services Portfolio Holder Iain Green, Environmental Health Officer (Public Health Specialist)	Report (publication expected in July 2014)
Health and Well-being Strategy Key	Cabinet	10 July 2014	Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy with recommendation to Council (publication expected 2 July 2014)
Children and Young People's Plan	Cabinet	10 July 2014	Environmental Services Portfolio	Report and Plan (publication expected

## Appendix D

Кеу			Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader	2 July 2014)
Ageing Well Strategy Key	Cabinet	10 July 2014	Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy (publication expected 2 July 2014)
Cambridge City & South Cambs Joint Waste Working: Outline Business Case Non-Key	Cabinet	10 July 2014	Environmental Services Portfolio Holder Mike Hill, Health and Environmental Services Director	Report (publication expected 2 July 2014)
Position Statement: Finance, Performance	Cabinet	10 July 2014	Corporate and Customer Services	Report: Quarter 4 (publication expected

and Risk 2013/14			Portfolio Holder	2 July 2014)
Non-Key			John Garnham, Head of Finance, Policy & Performance, Richard May, Policy and Performance Manager Graham Smith, Management Accountant	
Shared Services Key	Cabinet	10 July 2014	Leader of Council Alex Colyer, Executive Director, Corporate Services	Report (publication expected 2 July 2014)
Shared Service: Building Control Key	Cabinet	10 July 2014	Planning Portfolio Holder Jo Mills, Planning and New Communities Director	Report (publication expected 2 July 2014)
Northstowe: Investment and Delivery Key	Cabinet	10 July 2014	Strategic Planning & Transportation Portfolio Holder Jo Mills, Planning and New Communities	Report (publication expected 2 July 2014)

				Director	
Subscription to the Local Government Association Bonds Agency Non-Key	Cabinet	10 July 2014		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services	Report (publication expected 2 July 2014)
South Cambs Ltd - Business Case Update Key	Cabinet	10 July 2014	The report is likely to contain information relating to the financial or business affairs of any particular person (including the authority holding information)	Housing Portfolio Holder Stephen Hills, Affordable Homes Director	Report (publication expected 2 July 2014)
Treasury Management Quarterly Investment Review 2014/15 Non-Key	Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder Finance and Staffing Portfolio Holder	15 July 2014 21 October 2014 21 April 2015		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, John Garnham, Head of Finance, Policy & Performance, Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 7 July 2014) Report (publication expected 13 October 2014) Report (publication expected 13 April 2015)

Write-Offs 2014/15 Key	Finance and Staffing Portfolio Holder	15 July 2014	Finance and Staffing Portfolio Holder	Report (publication expected 7 July 2014)
ксу	Finance and Staffing Portfolio Holder	21 October 2014	Katie Brown, Revenues Manager	Report (publication expected 13 October 2014)
	Finance and Staffing Portfolio Holder	20 January 2015		Report (publication expected 12 January 2015)
	Finance and Staffing Portfolio Holder	22 April 2015		Report (publication expected 14 April 2015)
Localised Council Tax Support Scheme 2014/15	Finance and Staffing Portfolio Holder	15 July 2014	Finance and Staffing Portfolio Holder	Report (publication expected 7 July 2014)
Key	Cabinet	11 September 2014	Alex Colyer, Executive Director, Corporate Services, Dawn Graham,	Report (publication expected 3 September 2014)
	Council	29 January 2015	Benefits Manager	Report (publication expected 21 January 2015)
Appointment to the Independent Remuneration Panel Non-Key	Council	24 July 2014	Leader of Council Maggie Jennings, Democratic Services Officer	Report (publication expected 16 July 2014)

Position Statement: Finance, Performance and Risk 2014/15	Cabinet	11 September 2014	Corporate and Customer Services Portfolio Holder	Q1 Report and appendices (publication expected 3 September 2014)
Non-Key	Cabinet Cabinet	13 November 2014 12 February 2015	John Garnham, Head of Finance, Policy & Performance, Richard May, Policy and Performance Manager, Graham Smith, Management Accountant	Q2 Report and appendices (publication expected 5 November 2014) Q3 Report and appendices
				(publication expected 4 February 2015)
City Deal: Governance Arrangements Key	Council	27 November 2014	Leader of Council Alex Colyer, Executive Director, Corporate Services	Report (publication expected 19 November 2014)